

**Washtenaw International PTO  
Meeting Minutes  
7:00pm Mon. 12/10/2018  
Washtenaw International 800 Wing**

In attendance: Lisa Brown (President; G9 Victoria); Rashonda Arnold (Co-Recording Secretary; G10 John & G7 Christina); Anne Hooghart (Co-Recording Secretary; G7 Kasey & G6 Cassidy); Debbie Globke (Treasury Team; G8 Keegan); Sue Barker (Treasury Team; G9 Melody); Jeff Clark (G8 Juna); Ruby Daily (G10 Dawson; G8 Kail); Shonda Brewer (G9 Calista); Punam Vyas (G11 Vrinda); Shannon Nitchie (G6 Connor); Alexi Weber (G10 Elisabeth); Mary Beth Maes (G9 Alina; G7 Reed)

PTO Meeting began at 7:09 pm, after Parent University on mental health/Peer-to-Peer support @ 6:30.

1. President's Report -

PTO Pres. Lisa Brown distributed copies of the minutes of the 11/12 PTO meeting.

Moved (Sue) and seconded (Shonda) to approve the minutes as written. Motion passed unanimously.

2. Principal/Teacher Report (Brian Nemerovski) -

a. School events -

\*WIMA robotics participated in first competition for the school year and they did well.

\*Band & orchestra concerts last week were successful.

\*PASU (Pan African Student Union) dances for WIMA & WIHI on Friday 12/7/2018 were successful.

\*Exams are coming up over the next 2 weeks. Assessment calendars have been updated and are available on the [website](#).

Parents: please let the school administration know if a student has more than 2 assessments in 1 day.

12/13 (Thurs.) WIMA Open House

12/18 (Tues.) WIHI Alumni Day - luncheon and fundraiser

12/19 (Wed.) WIMA Career Day 1:00-2:35pm (contact Jessica Garcia or Ashley Carl, [acarl@wihi.org](mailto:acarl@wihi.org))

(WIHI Career Day is scheduled for Feb./March - maybe 3/8/2019?)

b. WIHIMA Counselor - Candidate has been identified to be offered the Counseling position formerly held by Ms. Hoover, and is expected to begin in January.

3. Treasurer's Report -

Hard copies of the Treasurer's Report were distributed, showing a balance of \$17,638.38.

Sue answered several questions about the report, and explained how the PTO handles Non-Sufficient Funds charges.

It was moved (Anne) and seconded (Ruby) to approve the treasurer's report as written. Motion passed.

Sue gave an update on the Holiday Baskets for school faculty and staff. Thanks to the many donations of goodies and funds, the PTO has enough to purchase containers, fruit, baked goods, etc. for all WIMA & WIHI teachers. Thanks to Carol Chase, Nancy Harvey, and other volunteers who will assemble baskets on 12/11.

4. Fundraising -

a. SCRIP - Mary Beth Maes has gained administrator access. Sue mentioned that the Treasury Team is probably going to take on official "administrator" access with primary responsibility, and designate specific PTO volunteers as "assistant administrators" to make basic transactions. Shannon Nitchie and Jamie Mayo were nominated as potential volunteers to help support these efforts.

b. Hungry Howie's fundraiser - Ruby reported that this fundraiser was not as successful as the salsa one, and fell about 20-30 orders short of the targeted minimum. Communications about it were not successfully dissem-

inated. There was also discussion about avoiding having too many fundraisers per quarter/year. It was moved (Rashonda) and seconded (Anne) that the PTO purchase up to 30 Hungry Howie's certificates and use them/the pizzas for upcoming events, prizes, etc.

#### 5. Other Business -

- a. Communication – This is improving, but PTO is still having issues with mass emailing via GSuite, and some parents are not receiving all the Dean's Notes emails that they should. There was also discussion regarding handing out information for upcoming events/fundraisers. The PTO team is responsible for posting flyers and putting them in the teachers' mailboxes.
- b. Media Center changes - Over the winter break, the current location will be split into a classroom and a media/design office/lab area, and a media center created in the 600 wing commons area, supervised by Ms. Strates as media specialist. There is some concern about this space being used effectively. PTO will continue to discuss this with school administrators.
- c. Community Service Hours - School administrators plan to send out a PowerPoint about this to parents, and are looking into electronic program for tracking student volunteer hours, providing volunteers with feedback, etc. A future Parent University session will also focus on Community Service.
- d. WIMA Game Night (11/16) - PTO actually lost money on these concessions for the first time ever. A survey is being sent out to student body to figure out why there was such low attendance.
- e. Teacher Wish Lists - Sue has set up a way for teachers to put their wish lists in our Amazon Smile account.
- f. Mr. Nemo asked for a SignUpGenius account for his team. Sue is planning to advise him and his team to make it a staff grant request.
- g. December blood drive has been cancelled.

#### h. Upcoming events:

12/11 (Tues.) - Media Center is reserved for PTO Holiday Baskets activity

12/12 (Wed.) - Cultural Proficiency Meeting - in 800 Wing - topic focus is on religious diversity

12/13 (Thurs.) - WIMA Information Night for prospective families

12/17 (Mon.) - Dine to Donate - Aubree's at Depot Town location - Monday 12/17 (12:00 noon to 12:00 midnight) . 15% of proceeds will go to the school. Please give yourself the night off from cooking!

12/18 (Tues.) - WIHI Alumni Day - luncheon and fundraiser

12/19 (Wed.) - WIMA Career Day - to volunteer, parent should contact Ms. Garcia or Ms. Carl

1/17 (Thurs.) - WIHI Information Night for prospective families - After discussion, consensus was that it is advisable for a WIMA student thinking of going to WIHI to do "Shadow a Student" at WIHI.

1/21 (Mon.) - MLK Day of Service here at the school (specific activities being planned)

Next PTO meeting: Monday 1/14 at 6:30pm

Meeting adjourned at 8:28pm.