

**Washtenaw International PTO  
Meeting Minutes  
6:30pm Mon. 10/8/2018  
Washtenaw International Media Center**

In attendance: Lisa Brown (President; G9 Victoria); Stacy Sucarski (Co-Vice President; G12 Tim & G10 Ian); Anne Hooghart (Co-Recording Secretary; G7 Kasey & G6 Cassidy); Rashonda Arnold (Co-Recording Secretary; G10 John & G7 Christina); Nancy Harvey (Treasury Team; G11 Alex); Debbie Globke (Treasury Team; G8 Keegan); Jeff Clark (Graphics Designer; G8 Juna); Mary Beth Maes (G9 Alina & G7 Reed); Shonda Brewer (G9 Calista); Kavita Singh (G9 Jia); Marlene Hurshman (G10 Krista); Ruby Stange (G10 Dawson; G8 Kail); Cameron Cochran (Staff Representative); Jessica Garcia (Assoc. Principal)

Meeting was called to order at 6:39 pm.

1. Welcome -

PTO President Lisa Brown thanked everyone for attending.

2. Approval of Minutes -

Copies of the 9/10/2018 minutes were distributed. It was moved (Nancy) and seconded (Stacy) to approve the minutes as amended (one date correction). Motion passed unanimously.

3. Principal's Report (Jessica Garcia) -

Introduced herself and thanked the PTO members for their hard work and dedication to our school.

Clarified calendar dates for this school year, including:

\*Sat. 10/20 **Beautification Day** (afternoon) and Homecoming (evening)

\*Tues. 10/23 (6-8pm) **Community Forum on Cyber Safety and Human Trafficking** Awareness & Prevention (appropriate for ages 11 and up; childcare provided for ages 4-10; pre-register at [annarbor@map-mi.org](mailto:annarbor@map-mi.org))

\*Wed. 10/24 (evening) & Thurs. 10/25 (afternoon & evening) - **Parent-Student-Teacher Conferences**; all students should be preparing reflections about their progress in each class; sign-ups will be done via online SignUp Genius, as done last time

\*Fri. 11/2 (6pm) **WIMA Chili Cook-Off**

\*Fri. 11/9 **Pasta Palooza** fundraiser for Music Boosters (\$10/adult, \$8/student)

\*Fri. 11/16 **WIMA Game Night**

\*Thurs. 11/8, Mon. 11/26, & Thurs. 1/17 - **WIHI Open House Nights** (6:00-8:00pm)

\*Thurs. 12/13 - **WIMA Open House Night** (6:00-8:00pm)

Congratulations are in order: Ms. Hunscher-Young received a grant and the school now has access to 3D printers. Students in Design Technology and Product Team will be participating in a design challenge.

Michigan Design Prize Challenge: K-12 grade students from across the state are invited to participate in a singular design challenge linked to Michigan. Finalists are offered a one-on-one mentoring session with a professional industrial designer. Encourage your students to participate.

Thanked the Washtenaw International community for pledging donations of \$6000 so far toward IB Diploma Exam fees for students who need it.

4. Teacher Representative's Report (Mr. Cameron Cochran) -

a. **Peer Mediation** - Thanks to PTO & STUGO support (\$2000 Wellness Fund), 17 peer mediators received training from the Dispute Resolution Center of Ann Arbor; the "Wolf Pack" peer-mediator team has already had 10 student-only restorative circles this school year.

- b. **Peer Mentoring** - For the 2nd year in a row, 9th graders are assigned an 11th-grade peer mentor, to meet and talk with during lunch once every other week; Ms. Hoover is also leading peer-mentoring of WIMA students by WIHI students during Passport Fridays.
- c. **Senior Night** - Seeking a new chair to lead this all-senior, all-night, post-commencement event in spring; please contact Ms. Rachel Hervey ([rhervey@wihi.org](mailto:rhervey@wihi.org)).
- d. **College Rep Visits** - College Night on Wed. 10/17 - representatives from colleges/universities will visit WIHI; juniors & seniors are strongly encouraged to make appointments in advance to meet with these reps (led by Mr. Brian Nemerovski, Counselor). Also - "Paying for College" workshop Mon. 11/5 (6-8pm).
- e. Expressed **thanks** from several staff members for the PTO's streamlining student group funding.
- f. Mr. Cochran & Ms. Bagardi will lead a **discussion for students about Islamophobia and homophobia** on Wed. 10/17 (approx. 2:45-4:00pm).

#### 5. Treasurer's Report -

Nancy and Debbie distributed copies of an updated statement of the PTO funds to date (except about \$1800 in funds from the former WIMA PTO, prior to the merging of the 2 PTOs).

They discussed various steps and procedures (internal controls) being put in place for greater security and accuracy. Soon, the PTO software will be made available to school users to access/view.

Lisa clarified that one of the new requirements is that every club must have a faculty advisor to be responsible for financial dealings; this has been achieved for all but one club (Robotics).

Mary Beth and Christine (from the Fundraising Committee) asked to have specific line-items for specific fundraising activities and expenses. Nancy said that would certainly be possible.

Mary Beth and Christine distributed and explained handouts about upcoming fundraisers:

- 1) **Salsa sale fundraiser** - forms should be turned in on 10/25 (last day of conferences)
- 2) **Chipotle Dine-to-Donate** - Sat. 10/27 (4-8pm)

We plan to mention one or both of these in an article to be submitted to the Normal Park Neighborhood Association (NPNA) newsletter, encouraging our new neighbors to help support our school.

There are also plans for at least another 6-8 fundraisers for throughout the academic year.

Lisa announced that the Flower Bulb fundraiser brought in \$1000 (from \$2000 in sales). Customers who want to pick up their bulbs at the school can do so on 10/19, just before School Beautification Day on 10/20.

It was moved (Mary Beth) and seconded (Ruby) to approve the treasurer's report. Motion passed unanimously.

#### 6. Current/New Business -

a. **Washtenaw International PTO website and email accounts** - Chanda updated the group about progress on creating and activating these using G-Suite. The plan is to make separate, easy-to-read webpages for each different area (e.g., mission, minutes, fundraising events, community-building events, etc.).

Lisa reminded the group that notice of any PTO event must be sent to Ambreen Mooraj and Theresa Angel, so that the events can be added to the official school calendar.

b. **Box Tops** – Like last year, the PTO plans to work with Maureen Young ([myoung@wihi.org](mailto:myoung@wihi.org)) and the Tech Team on collecting/processing these for a portion of the proceeds. Need more publicity to ask families to please collect/submit Box Tops. Ruby is willing to discuss with Ms. Young

c. **WIMA Family Chili Cook-off** - Fri. 11/2 (6:00pm). The goal is for the WIMA families to get to know each other better. Jeff agreed to help with publicity. The Forensics Club will sale baked goods during this event. Some lessons learned from previous years include having power strips or extension cords, inviting all WIMA families, and making families aware that there will also be a bake sale.

- d. **Parent University** - 1st session of the year (9/27) was very well-attended (40-50 parents, predominantly WIMA parents). For November's session, possible topics include applications for admission to WIHI and to universities.
- e. **Cultural Proficiency Committee** - Next meeting will be Tues. 12/18. Plans to meet quarterly this year.
- f. **Teacher Meals** - PTO will serve these at Parent-Teacher Conferences on 10/24-10/25. The SignUp Genius for donating food/ingredients has gone out. We need more parent volunteers to help with set up, serving, and cleanup (particularly for receiving food donations).
- g. **WIMA Game Night** (Fri. 11/16) - PTO will run a concession stand that night. The school administration wants to provide a reward for those students exhibiting the IB Learner Profile traits each quarter, so attendance is open only to students who do not have an "F" grade or a suspension during a given quarter.
- h. **Class Parent Reps** - PTO is still seeking 2 for the 11th grade class; please contact Lisa Brown or [washtenawinternationalpto@gmail.com](mailto:washtenawinternationalpto@gmail.com) to sign up!
- i. **Late Start** this Wednesday 10/10 (except for 11th graders); WIMA & WIHI begin at 9:30am.

Next PTO meeting: Monday 11/12 at 6:30pm  
Meeting adjourned at 8:34pm.