



WASHTENAW INTERNATIONAL
HIGH SCHOOL & MIDDLE ACADEMY

An International Baccalaureate School

WIHI.ORG

WIHI's & WIMA's Supervised After School Care Packet Hours of Service: Monday through Friday 4pm-6pm

Students who need to remain at WIHI/WIMA passed 4pm and are not participating in Tutoring, Enrichments or Clubs will need to enroll in the Supervised After School Care Program.

This service costs \$2.00 per every 30mins and **payment is due at the time of pick up.** We can accept cash or check. We do not accept credit cards. Checks need to be made out to: WIHI.

Periodic drop ins are permitted.

Half Day Schedule – After school care will not be provided on any half day schedule. Students will need to ride the bus or be picked up no later than 1hr after dismissal time.

After Six Fees: After School Care closes at 6pm and all students must be picked up & signed out by this time. If a student is not picked up by 6pm, our staff will attempt to contact the student's parent/guardian at the phone numbers in powerschool. If unable to make contact with the student's parents/guardian then the school will contact the 1st emergency contact person listed in PS, and so until all emergency contacts have been called. If contact cannot be made, the police will be called.

Any student picked up after 6pm will result in the follow fee:

1-10 minutes	\$10.00
11-20 minutes	\$30.00
21-30 minutes	\$50.00
31-45 minutes	\$70.00

Late Fees are due at the time of pick up and must be paid before your student returns to the program. Any family that is late three or more times during the school year may be excluded from the program. Parents/Guardians are strongly encouraged to have back-up person in place for instances when they are running late. (i.e. weather/road conditions, traffic issues, etc.)

Discipline: It is our goal to provide a safe and engaging program. Students should feel secure, welcome and enjoy attending. Students will be held to the same behavioral guidelines as outlined in the Student Code of Conduct. If disciplinary intervention is needed, it will be handled in a positive manner that encourages self-control and builds self-esteem and cooperation. At times, a student may need to be removed from the program until he/she is able to follow directions.



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Please discuss the following rules and consequences with your student:

Basic Rules:

- Respect center staff and other children.
- Follow directions as given from staff.
- Keep hands, feet and objects to yourself.
- Use appropriate language.
- Use equipment and supplies in an appropriate manner.

Consequences:

- Verbal warning.
- Separation from group.
- Loss of privileges.
- Incident report sent home.
- Suspension from program.

If at any time a child's behavior endangers those around him/her or becomes excessively disruptive to the child care program, the program supervisor reserves the right to immediately exclude the student.

Items from Home: Students may not bring weapons of any kind, roller blades, skateboards or baseball bats from home.

Electronic equipment including radios, MP3, Ipods, cell phones and electronic games are permitted. WIHI cannot be responsible for any items brought from home that are lost, stolen or damaged.

We hope that the information presented above provides you with answers to your questions; however, we are always available for your questions, comments or concerns!

On behalf of the entire WIHI & WIMA staff,

Sincerely,

Nhu Do
Principal

Jessica Garcia
Associate Principal